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UNITED STATES PATENT AND TRADEMARK OFFICE

Applicant : James B. Melesky  
Appl. No. : 10/024,478  
Filed : 12/21/2001  
Title : INSULATION COVER FOR ATTIC CLOSURES

Grp./A.U. : 3634  
Examiner :

Docket No.: 13811

Honorable Assistant Commissioner of Patents  
Washington, D.C. 20231

Sir:

RESPONSE TO NOTICE TO FILE MISSING PARTS OF  
APPLICATION-FILING DATE GRANTED

Submitted herewith is a copy of FORM PTO-1533 dated January 25, 2002 along with the required fees. Also being submitted are substitute drawings which have been amended to correct the margins.

A check in the amount of \$435.00 is also enclosed, which includes the government filing fee of \$370.00 and \$65.00 for the late filing of the fees. Any deficiencies in the fees may be charged to Deposit Account No. 04-1577.

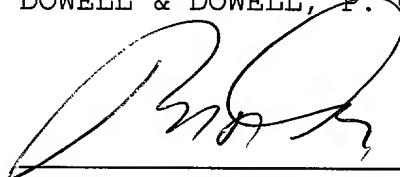
It is now believed that the application should be ready for normal processing. In the event any additional information is required by the Application Branch it would be appreciated if they would contact the undersigned attorney of record at the

Appl. No. 10/024,478

telephone number shown below.

Respectfully submitted,

DOWELL & DOWELL, P. C.



Ralph A. Dowell, Reg. No.: 26,868

DOWELL & DOWELL, P. C.

Date: February 6, 2002

Suite 309, 1215 Jefferson Davis Highway

Arlington, Virginia 22202

Telephone: (703) 415-2555

Faxsimile: (703) 415-2559

E-mail: dowell@dowellpc.com



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APPLICATION NUMBER	FILING/RECEIPT DATE	FIRST NAMED APPLICANT	ATTORNEY DOCKET NUMBER
10/024,478	12/21/2001	James B. Melesky	13811

CONFIRMATION NO. 4450

000293  
DOWELL & DOWELL PC  
SUITE 309  
1215 JEFFERSON DAVIS HIGHWAY  
ARLINGTON, VA 22202

FORMALITIES LETTER



\*OC000000007368337\*

Date Mailed: 01/25/2002

NOTICE TO FILE MISSING PARTS OF NONPROVISIONAL APPLICATION

FILED UNDER 37 CFR 1.53(b)

*Filing Date Granted*

An application number and filing date have been accorded to this application. The item(s) indicated below, however, are missing. Applicant is given TWO MONTHS from the date of this Notice within which to file all required items and pay any fees required below to avoid abandonment. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a).

- The statutory basic filing fee is missing.  
*Applicant must submit \$ 370 to complete the basic filing fee for a small entity.*
- To avoid abandonment, a late filing fee or oath or declaration surcharge as set forth in 37 CFR 1.16(l) of \$65 for a small entity in compliance with 37 CFR 1.27, must be submitted with the missing items identified in this letter.
- The balance due by applicant is \$ 435.

The application is informal since it does not comply with the regulations for the reason(s) indicated below.

The required item(s) identified below must be timely submitted to avoid abandonment:

- Substitute drawings in compliance with 37 CFR 1.84 because:
  - drawing sheets do not have the appropriate margin(s) (see 37 CFR 1.84(g)). Each sheet must include a top margin of at least 2.5 cm. (1 inch), a left side margin of at least 2.5 cm. (1 inch), a right side margin of at least 1.5 cm. (5/8 inch), and a bottom margin of at least 1.0 cm. (3/8 inch);

*A copy of this notice MUST be returned with the reply.*

02/06/2002 NSER# 1000166 10024478

01 FC:201  
02 FC:205

370.00 DE  
35.00 DS

K. Lee

Customer Service Center

Initial Patent Examination Division (703) 308-1202

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